PENNSYLVANIA

Bethlehem, PA

156. Lehigh University

Linderman Library, Special Collections
30 Library Drive
Bethlehem, PA 18015-3013

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E-mail: inspc@lehigh.edu
Website: http://www.lehigh.edu/library/speccoll/specialcoll.html
Hours: M-F 1-5 pm; materials must be requested in advance

Contact persons:
Lois Fischer Black, Curator of Special Collections: (610) 758-5185; lob206@lehigh.edu
Ilhan Citak, Archives and Special Collections Librarian: (610) 758-4506; ilc4@lehigh.edu

Research center: Special Collections, Lehigh University Libraries

Finding aids: http://www.lehigh.edu/library/speccoll/access.html

Overview:

Lehigh's Special Collections encompass a rare book collection of over 40,000 volumes, with first editions of English and American literature from the seventeenth to the nineteenth centuries; strengths in travel and exploration, natural history and ornithology, and works of historical significance in science and technology. The holdings in the history of technology concentrate on large-scale construction, including a number of works on bridge building and design, and construction with iron and steel. Another focus of the collection is mining and metallurgy. The collection in the history of technology is being actively increased.

Special Collections also holds manuscripts and personal papers. Frequently consulted collections include the papers of Les Whitten, successful novelist and Watergate-era investigative
reporter; the Congressional papers of Francis E. Walter; and the papers of the presidents of Lehigh University. In December 2005, Lehigh acquired the Philip I. and Muriel M. Berman Archives. A collection of autograph letters has been digitized for research and curricular use in the “I Remain” project.

The Lehigh University Archives & Photographs Collection contains documents and publications of the university, papers of faculty members, and memorabilia from the university’s history. In addition, Special Collections is the repository for Lehigh theses and dissertations. The over 15,000 photographic images in the Lehigh Collection are comprehensively indexed in a computer database. The collection also contains an architectural slide collection and historic engineering photographs.

Noteworthy collections:

  Collection I comprises a variety of formats, such as handwritten and typed correspondence, photographic prints, slide transparencies, books, posters, and misc. printed ephemera. Collection is organized into nine series, of which all but one are further subdivided into a total of 37 subseries. For each subseries, a detailed introduction is provided in this guide.

  Two major themes are present in the collection: the passion for art, and the tireless support for Jewish causes, especially those sponsored by Hadassah. The largest component is Art Correspondence, representing a wide range of artists, by letters, photographs, newspaper and magazine articles, catalogs of shows, and invitations. Records of support for Jewish causes are to be found throughout the entire collection.

  A collection of papers, including articles, clippings, research materials, as well as publications of Leslie Hunter Whitten, Jr., Lehigh Class of 1950. The material is divided into three series: (1) Whitten’s personal life, from his formative years to the present; (2) material connected with his books, poetry and short stories including research, typed and manuscript copies; (3) material from his years as a journalist with the Washington Post for the Hearst newspapers, for Jack Anderson and the “Washington Merry-Go-Round” column, and others. This section includes a
great deal of research material loosely sorted in the same general headings as he saved it, and a complete set of “Merry-Go-Round” columns from October 1969 through December 1977, the period of time he was employed full-time by Jack Anderson.

  Francis Eugene Walter was born in Easton, PA, in 1894, attended Easton schools, Lehigh University for two years, and received his BA from George Washington University in 1916. He received his LLB from Georgetown University Law School in 1919 and practiced law in Easton. He married May M. Doyle in 1925; they had two daughters. He was elected to his first of sixteen terms as Congressman in 1932, serving until his death in 1963. He also served briefly in the Naval Air Force during WWI and for 6 months in WWII. His two congressional specialties were laws on immigration and investigations of un-American activities. The collection was donated to Lehigh University after his death. The material includes incoming and outgoing correspondence, minutes, reports, and published material on various topics.

Harrisburg, PA

157. State Library of Pennsylvania

333 Market Street
Harrisburg, PA 17126-1745

Phone: (717) 783-5950
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E-mail: ra-reflib@state.pa.us
Website: www.state.pa.us
Hours: M, W-Sat 9 am-4:30 pm; Tu 9 am-8 pm; appt. necessary for Rare Collections

Contact person:
Judy Townsend, Assistant Director, Public Services: (717) 214-6714:
jtownsend@state.pa.us
Hershey, PA

158. Hershey Community Archives

30 A East Granada Avenue, Suite 2
Hershey, PA 17033

Phone: (717) 533-1777
Fax: (717) 533-1738
E-mail: contact@hersheyarchives.org
Website: www.hersheyarchives.org
Hours: M-F 9 am-4:30 pm; first Sat 9 am-1 pm

Contact person:
Pamela C. Whitenack, Director: (717) 533-1777; pwhitenack@hersheyarchives.org

Publications:

Finding aids: Available using the Collections Database at the website

Overview:
Hershey Community Archives is a non-profit educational institution that serves both as a community repository for the records of local businesses, organizations, and individuals, and as a corporate archives to Milton Hershey's corporations (The Hershey Company, Hershey Entertainment & Resorts Co., Hershey Trust Co.). The archives collects and preserves books, manuscripts, photographs, maps, plans, newspapers, films, videos, and memorabilia that document Milton Hershey and his legacies: the businesses and the community that bear his name. Ca. 2,250 cu. ft. of records, 23,000 photographs, 10,800 maps and architectural drawings from 1850–present, predominantly from 1900–1980.

Noteworthy collections:
- Hershey Company Collection (1894–present). Ca. 1000 cu. ft. Includes, but is not limited to, advertising, product packaging materials, financial records, annual reports, correspondence, press releases, sales and marketing materials, brochures, pamphlets,
photographs, slides, film, videotapes, and audio recordings. The Hershey Co. Collection [formerly known as Hershey Chocolate Co.; Hershey Chocolate Corp.; and Hershey Foods Corp.] includes records related to the company’s subsidiaries and acquisitions such as: H. B. Reese Candy Company; Y&S Candies; Peter Paul; Leaf (includes Jolly Rancher); Luden’s; Henry Heide Candy Co.; and Hershey Pasta Group. Access to portions of this collection must be preceded by a written request to the archives stating the purpose of the research and records requested.

  Consists primarily of financial records, land records, real estate files, correspondence and legal documents, dated from 1903 to the present. Bulk of the records were created by John E. Snyder, Milton S. Hershey, Ezra F. Hershey, William S. Crouse, Percy A. Staples, John B. Sollenberger, and Arthur R. Whiteman. Collection also includes records related to the activities of the Hershey Co., Hershey Entertainment and Resorts Company [formerly known as Hershey Estates and HERCO, Inc.], The M. S. Hershey Foundation, Milton Hershey School [formerly Hershey Industrial School], Hershey National Bank, Penn State Milton S. Hershey Medical Center, Hershey’s Cuban operations, and early construction in Derry Township. Access to this collection must be preceded by a written request to the Archives stating the purpose of the research and records requested.

  Includes, but is not limited to, event programs, brochures, marketing materials, press releases, press clippings, newsletters, correspondence, financial records, maps, plans and drawings, photographs, slides, film, videotapes, and audio recordings. Records document attractions in Hershey such as Arena, Hersheypark, Lodge and Convention Center, Hotel Hershey, Stadium, and the Zoo. Also documented are events and recreational activities, Hershey Bears Hockey, Dutch Days, golf courses, and tournaments. Hershey Entertainment and Resorts Company operated most of the community services during the first half of the twentieth century. The collection includes records related to Hershey Estates subsidiaries such as Hershey Lumber Co., Hershey Laundry, Hershey Bakery Co., Hershey Transit Co., and Hershey Department Store. Access to portions of this collection
must be preceded by a written request to the archives stating the purpose of the research and records requested.

- Oral History Collection (1988–present). 433 interviews. Since 1988, the archives has conducted interviews with executives, workers, community leaders, educators and residents in order to document Hershey’s unrecorded history. These oral history interviews offer a wealth of information about Milton S. Hershey, the businesses, and the community he established. The collection now contains over 400 interviews. Over two-thirds have been transcribed. These transcriptions are not available online and must be viewed at the archives. Access to the interviews is governed by individual gift agreements.

Lancaster, PA

159. Lancaster County’s Historical Society and President James Buchanan’s Wheatland

230 North President Avenue
Lancaster, PA 17603

Phone: (717) 392-4633
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E-mail: info@lancasterhistory.org
Website: http://www.lancasterhistory.org
Hours: Tu, Th 9:30 am–9:30 pm; W, F, Sat 9:30 am–4:30 pm

Contact persons:
Heather S. Tennies, Director of Archival Services: (717) 392-4633; Heather.Tennies@lancasterhistory.org
Rob Weber, Director of Library Services: (717) 392-4633; Rob.Weber@lancasterhistory.org

Research center: Lancaster County’s Historical Society Library and Archives

Conferences and other programs: Year-Round Exhibitions, Civil War Encampment, Monthly Colloquia, Adult Courses, Off-Site Courses, Historical Society Tours

Publications: The Historian, The Journal of Lancaster County’s Historical Society, and Over Here

Finding aids: available at www.LancasterHistory.org
Published information on archival holdings: available at www.LancasterHistory.org

Overview:
The Library of Lancaster County's Historical Society (LancasterHistory.org) is a research facility of genealogical and local history materials. Containing over 15,000 volumes, the collection also includes maps, family files, subject information files, microfilm, and CDs. 15,000 vols. from 1700–2009, principally 1900–2009.

Noteworthy collections:

  Collection contains the business records of C. V. Rote & Co., which later became A. B. Rote & Co. The Lancaster company specialized in awnings and ironwork. Deeds, mortgages, and other property records are for property owned by the Rotes and used for their business. The record books of the company show accounting, clients, cash flow, bids, and inventory. A catalog of architectural bronze and iron works illustrates their products. There are also stock certificates for a number of local and regional businesses such as Farmers Trust Co., Union Trust Co., and Meadia Heights Golf Club.

- Armstrong World Industries Collection, MG-32 (1870–present). 2.5 cu. ft.
  Collection contains information on Armstrong World Industries, formerly the Armstrong Cork Co., manufacturers of flooring and building materials. Several items concern military production during WWII. There are histories of the company, management correspondence, policy manuals, blueprints, consumer catalogs, annual reports, and copies of Armstrong Today, an internal magazine. Employee correspondence, convention programs and ephemera, advertising, and news articles were added to the collection in 2007–2008.

- Business and Industry Collection, MG-107 (1800s–present). 0.25 cu. ft.
  Collection of catalogs, newsletters, and other documents and ephemera for businesses in Lancaster County.

- Columbia Bridge Company Collection, MG-217 (1809–1843). 2 cu. ft.
Valuable source of information concerning construction of bridges in the early 1800s. There are signatures of many prominent people. Documents concern the building of the first two bridges across the Susquehanna River in 1814 and 1832. Includes minutes, forms for stock certificates, invoices, legal papers, proposals, receipts, stockholders, promissory notes, by-laws, settlement of stage tolls with Samuel Slaymaker 1813, salary receipts, circulars and announcements, bridge tolls, orders for payment, correspondence, and a stock certificate from 1842.

- **Daybook, Ledger and Minute Book Collection, MG-266, Series 3 Businesses. 8 cu. ft.**
  This series contains records for businesses throughout Lancaster County. The records include account books, daybooks, ledgers, a hotel register, cash books, and sales records.

- **Hamilton Watch Company Collection, MG-127 (1931–1971). 0.25 cu. ft.**
  Collection contains contracts with Hamilton Watch Workers’ Union, a retirement plan, employee newsletters, annual reports, and a booklet about receiving the Army-Navy “E” Award for excellence in war production.

- **Iron Industry Collection, MG-155 (1787–1925). 1 folder.**
  The small collection features iron orders and furnace photographs. The 1787 orders are to Mount Hope Furnace for Hopeland Forge and the 1826 order is to John F. Steinman from Martick Works. Photographs are of Chickies Furnaces No. 1 & No. 2. Other items are a photograph of a map of Lancaster County as in 1729, a Hershey Machine & Foundry booklet, and an excerpt from a Lancaster Co. article (1843) mentioning early ironmasters and a summary of the 1840 manufacturing census.

  These volumes span forty years of corporate history for R. F. Keppel & Bro.; Keppel & Ruof, Inc.; and Keppels, Inc. The payroll book shows how this company reacted during the early years of the depression.

  Collection contains four drawings and plans for building renovations made by Kerr Group, Inc., from 1970 to 1992. There are seventy-two drawings, plans, and surveys for renovations made by Armstrong Cork Company from 1916 to 1968. Kerr Group, Inc.,

- Lancaster Brick Company Collection, MG-364 (1919–1982). 0.75 cu. ft.
  Collection contains records from the Lancaster Brick Co., including meeting minutes, names of shareholders, financial information, and documentation on incorporation and dissolution.

  Collection contains records of the hardware and farm machinery business of J. U. Neuhauser & Sons, Bird-in-Hand, PA. There are lists of product inventories, records of sales and customers, territory lists and salesmen, financial records, and tax records.

  Collection contains company, employee, and product information of New Holland and its predecessors. The correspondence refers to orders for engines and farm equipment.

  The papers in this collection are largely the documents of legal actions against the Pennsylvania Railroad for damages incurred or vice versa.

  Collection contains daybooks for Rosenthal & Co., tobacco dealer.

- Susquehanna Steel Company Collection, MG-130 (1902–1924). 2.5 cu. ft.
  Contains legal and financial records of the Susquehanna Steel Co. from its beginning in 1902 to the sale of the property in 1924. Includes stock certificates, information on construction, correspondence, bondholder lists, minutes, by-laws, a list of officers and directors, tax reports, cash books, royalty payments, and newspaper clippings. Other businesses of note are Common Wealth Title Insurance & Trust Co., Susquehanna Iron Co., People’s Trust Co. of Lancaster, Pennsylvania Marble and Granite Co., Columbia Trust Co., Columbia Gas Co., and Reading Iron Co.

  Consists of orders to the company for wood wheels, receipts for payments made by Sweeton, price lists of the Lancaster Polishing Factory, and personal memorabilia including invitations and a checkbook from Northern National Bank of Lancaster.
• United Brewery Workers Collection, MG-287 (1900–1951). 1 cu. ft.
Contains membership books, a roll book, a ledger, and daybooks for Local 206 of the International Union of United Brewery Workmen of America, then the International Union of United Brewery and Soft Drink Workers of America, and later the International Union of United Brewery, Flour, Cereal, and Soft Drink Workers of America. Most membership books show name of member, place and date of birth, date of initiation into the union, industry, department, international book number, local ledger number, local union number, locality, and the signatures of union officials. The “Declaration of Principles” is printed at the front of the book and most have stamps showing dues paid.

• Whitson & Sproul Collection, MG-151 (1847–1866). 1 folder.
Consists of business-related documents and documents related to estate settlements. The business documents include letters and statements concerning the sale and purchase of various materials. One letter mentions the 1860 election of “Old Abe.” The receipts and court documents consist primarily of receipts, releases, and sale agreements relating to the settlement of the estates of James Sproul and Moses Whitson.

• Wilbur Chocolate Company Newsletters, MG-472 (1942–1949). 0.25 cu. ft.
Collection of newsletters from the Lititz plant of the Wilbur-Suchard Co., 1942–1949. They all contain information and photographs of employees and the company, including new hires in the sales force and the areas they covered. Newsletters from 1942–1946 support the service men and women during WWII.

Contains decals and catalogs for Woodstream Corp. in Lititz, PA.

Contains information on the F. W. Woolworth Store, founded in Lancaster in 1879. Includes anniversary booklets, programs, menus, annual reports, and correspondence.
Philadelphia, PA

160. Free Library of Philadelphia

1901 Vine Street
Philadelphia, PA 19103

Phone: (215) 686-5322
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Website: www.freelibrary.org
Hours: M-Th 9 am–9 pm; F 9 am–6 pm; Sat 9 am–5 pm; Sun (Oct-June); 1-5 pm

Contact persons:
Siobhan Reardon, President: (215) 686-5300; Fax: (215) 686-5368; reardons@freelibrary.org
Charles Smith, Department Head, Business, Science & Industry Department: (215) 686-5393; Fax: (215) 686-5426; smithc@freelibrary.org

Research center: Business Science & Industry Department

Overview:
The Business Science and Industry Department has directories, journals, monographs, microfilm, vertical files, and annual reports.

- City and business directories on microfilm back to 1785
- National business and trade directories on microfilm/microfiche back to 1903
- Monographs on businesses in the Philadelphia area
- A small collection of company histories
- A large collection of annual reports
- Trade journals dating back to the early twentieth century
- Centennial Collection (1876 microfilm) and ca. 110 printed volumes

161. Historical Society of Pennsylvania

1300 Locust St.
Philadelphia, PA 19107

Phone: (215) 732-6200
Fax: (215) 732-2680
E-mail: library@hsp.org
Website: www.hsp.org
Hours: Tu, Th 12:30-5:30 pm; W 12:30-8:30 pm; F 10 am-5:30 pm
Published information on archival holdings:

Overview:
The society’s extensive business-related holdings document three centuries of business activity, primarily in Pennsylvania and the Philadelphia region. In addition to the manuscript collections outlined below, the society also has many business-related publications, including company and government reports, circulars, catalogs, guides, timetables, and legal records.

Noteworthy collections:

**Banking-related records**
- Bank of North America
- Philadelphia National Bank
- Thomas Biddle (various collections)
- Clement Biddle (letterbooks)
- Jay Cooke
- Albert M. Greenfield

*Fire insurance-related records* (The online guide “Places in Time” includes a database of fire insurance surveys at HSP by the Franklin Fire Insurance Company and the Pennsylvania Fire Insurance Company.)
- Frankford Mutual Fire Insurance Company
- Franklin Fire Insurance Company
- Mutual Assurance Company (Green Tree)
- Philadelphia Contributionship for the Insurance of Houses from Loss by Fire
- Pennsylvania Fire Insurance Company

*Marine insurance-related records*
- Insurance Company of the State of Pennsylvania
- Philadelphia Insurance Company

*Merchant and trade-related records* (Documentation is strongest for the colonial and early republic periods.)
- Cope Family (available by appointment)
- Hollingsworth Family
Jeremiah Boone
Jones and Clarke
Paschall and Hollingsworth
William Redwood
Reed and Forde
John Reynell
Shippen Family
Claude Unger Collection
Port of Philadelphia
United States Customs House in Philadelphia

Printing, publishing, and other media-related records
- Bradford Family
- George Horace Lorimer
- Lea and Febiger
- Atlantis newspaper
- Polish Star Publishing Company
- Fiorani Radio Productions
- Voice of the Lithuanian Community radio program

Transportation-related collections
- Union Canal Company
- Germantown and Perkiomen Turnpike Company
- Baltimore and Philadelphia Steamboat Company
- Lewis S. Coryell (lumber dealer)
- Samuel Morse Felton Sr. and Samuel Morse Felton, Jr. (railroad executives) (Felton Family Papers)
- Jay Cooke
- Joshua Humphreys (shipbuilder)
- Franklin and Company (wagon and cart manufacturer)
- J. G. Brill Company (streetcar and bus manufacturer)
- Autocar Company (automobile manufacturer)
- Baldwin Locomotive Works (see also the Samuel Matthews Vauclain Papers, Collection 1900A)
- Philadelphia Rapid Transit Company photographs
  Document the construction of Philadelphia’s mass transit system. The society also holds many published works related to transportation, especially railroads.

Other manufacturing-related collections
- Forges and Furnaces Collection
- William H. Horstmann and Sons (uniforms, insignias, and flags)
- Fletcher Works (textile machinery)
- L. H. Alden and Company (tanning)
- Jonathan Meredith Tannery
- C. Schrack and Company (paint and varnish).
- Fels and Co. (soap manufacturer): see the Samuel Simeon Fels Papers

Retail, dry goods, grocery-related collections
- John Wanamaker (leading Philadelphia retailer)
- Hamilton & Hood
- West Family Business
- Wister Family (also cover the family’s earlier wine merchant business)
- Wood and Bacon account books (general merchandise firm)
- Penington Family (booksellers)
- McCarty and Davis (booksellers)

Philadelphia businesses owned by people of color
- Tayoun Family (restaurateurs)
- Albert E. Dutrieuille Catering
- Warley Bascom Sons (upholstering and interior decorating)
- Spanish Merchants Association (promoted Latino business development in Philadelphia)

Other major business-related collections
- Coxe Family Mining Papers
- Oliver H. Bair Company Records (funerals)
- Albert M. Greenfield Papers (real estate portion).
- Trade Card Collection from nineteenth-century Philadelphia region

162. Library Company of Philadelphia
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Philadelphia, PA 19107

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Hours: M-F 9 am–4:45 pm; appt. necessary for Print and Photograph Dept.
Contact persons:
Dr. John C. Van Horne, Director: jcvh@librarycompany.org
James N. Green, Librarian: jgreen@librarycompany.org
Rachel A. D’Agostino, Curator of Printed Books: rdagostino@librarycompany.org
Cornelia S. King, Chief of Reference: cking@librarycompany.org
Sarah Weatherwax, Curator of Prints and Photographs: printroom@librarycompany.org
Cathy Matson, Director of the Program in Early American Economy and Society: cmatson@udel.edu

Research center: Program in Early American Economy and Society (PEAES)

Fellowships and grants: The Library Company has a vital fellowship program. Fellowships in our PEAES program include long-term post-doctoral and short-term dissertation fellowships, as well as short-term fellowships available to scholars at all levels. Please see the PEAES Fellowships webpage (http://www.librarycompany.org/Economics/EFellowships.htm) for complete and updated information.

Conferences and other programs: PEAES holds an annual conference. See links on the PEAES website for detailed information on each conference held since 2001. There are also regular seminars featuring the PEAES Fellows.

Publications: In collaboration with the Johns Hopkins University Press in Baltimore, PEAES sponsors publications through its Studies in Early American Economy and Society series. Publications in this series include


**Finding aids:** The Library Company’s online catalog, WolfPAC, allows researchers to search nearly 100 percent of the Library Company’s rare books collection and over 13,000 descriptive catalog records representing approximately 30,000 items or roughly 40 percent of our graphic holdings.

Our digital collections catalog ImPAC features a growing number of the Library Company’s graphic, ephemera, and bindings collections. It complements and supplements the descriptive records in our online catalog WolfPAC and the online exhibitions and featured collections mounted on our website. ImPAC currently contains 35 digital collections including almost 5,000 images.

In addition to our catalogs, online finding aids can be accessed through the Library Company website, including 29 finding aids for manuscripts in the John A. McAllister collection, which includes records of several banks and the papers of prominent merchants. See [http://www.librarycompany.org/mcallister/manuscripts.htm](http://www.librarycompany.org/mcallister/manuscripts.htm) for details.

Additionally, many in-house finding aids exist for collections not found online. Contact a reference librarian for more information.

**Published information on archival holdings:** Many publications document the holdings of the Library Company. Among these are the published libraries of Benjamin Franklin, James Logan, and William Byrd of Westover. Other useful resources include


**Overview:**

The Library Company’s holdings include over half a million rare books, pamphlets, manuscripts, and graphics documenting every aspect of American history and culture into the twentieth century. Its strengths include Afro-Americana; American science, technology, economics, architecture, agriculture, natural history, education, philanthropy, and medicine; German-Americana; the history of printing and publishing; American Judaica; the history of women, domestic economy, and family life; printmaking, mapmaking, and photography in Philadelphia; and the libraries of James Logan and Benjamin Franklin. Books and other printed materials: over 500,000 items: graphics collections (including prints, photographs, drawings, and maps): approximately 75,000 items; 550 lin. feet of manuscripts; 300
objects. Inclusive dates: fifteenth–twentieth centuries, with a small number of items outside of that range. Predominant dates: Books and manuscript collections are primarily from the seventeenth to the late nineteenth century; prints and photographs extend into the mid-twentieth century.

**Noteworthy collections:**

*Books, Pamphlets, Broadsides, Serials, and Other Printed Texts:*
The printed collection spans myriad subjects that can illuminate various relevant issues, from the economics of slavery to the entrepreneurship of invention. While the Library Company’s collections are broad, they are also deep. Holdings include variant editions of many works published over time and across geographical boundaries, making it easy to see how disseminated information changed over time and place and was distributed in different forms (from broadsides to pamphlets). Below are brief descriptions of some collection strengths. Consult the online catalog for more detailed holdings and information about them.

- Treatises on economic theory and political economy: from authors such as Thomas Malthus, John Stuart Mill, J.-C.-L. Sismondi, Jeremy Bentham, and Adam Smith; also extensive works by Mathew Carey and Henry Charles Carey. Works by all of these men in multiple foreign and American editions. Collections also include works by economic radicals: Seth Luther, Stephen Pearl Andrews, various utopian communities (Oneida, New Harmony, Hopedale, etc.).
- Advice books, including various editions of Thomas Mortimer’s *Every Man His Own Broker*; bookkeeping manuals; guides to being a successful clerk and merchant; ready-reckoners; business form books; other prescriptive literature relating to commercial fields.
- Descriptive works: English and American “books of trade” detailing various professions, their tools, finished products, customers, terms of apprenticeship, etc.; receipt books (e.g., dyeing, cider-making, wool production); technical manuals; books on industries containing statistical data and information about manufactures in various cities and regions.
- Government documents: census reports, treasury reports, congressional debates, orations, and other government documents related to various economic subjects, from tariff and trade
issues to banking policy and internal improvements. The Library Company and the Historical Society of Pennsylvania together have almost a complete set of government documents through the nineteenth century.

- Lowell materials: a cache of materials relating to the Lowell mills, including extensive publications by Nathan Appleton, one of the founders of Lowell, city directories, factory timetables, volumes of the *Lowell Offering*, etc.

- Trade and auction catalogs: representing all industries and products; many from antebellum era and some annotated with current prices; large collection of seed, book, agricultural implements, housewares catalogs, and printers’ type specimens. Included is an extremely rare run of New York trade sale catalogs for the book trade, dating from the late 1830s.

- Agricultural manuals and treatises: containing strategies for farm cultivation and profit, covering topics from fertilizers to plows to animal husbandry; some titles specifically geared toward concerns of Southern planters; other titles directed at growing certain crops, such as tobacco, sugar cane, fruits and vegetables. Related to these works are transactions and annual reports from various local and regional agricultural societies reporting new developments in the science of agriculture and listing prizes awarded at fairs.

- Chambers of commerce reports: nineteenth-century runs of annual reports published by chambers of commerce in various cities; reporting on contemporary state of business and industry.

- Guide books and city directories: often contain laudatory descriptions of area’s natural resources and industrial strengths, meant to attract tourists and investors. Related to general guidebooks is the genre of emigrant literature meant specifically to attract migration to certain areas in the United States, in particular the Midwest and West. The Library Company also has runs of nineteenth-century city directories, best represented for Philadelphia, New York, and Boston, but holdings include issues for other cities as well and also include trade directories.

- Almanacs: extensive runs of various farmers’ and business almanacs from the late eighteenth century to the early twentieth century. Almanacs not only contained advertisements for local businesses but also included booster accounts of local areas, weather statistics, and sometimes price information.
Prices current: random issues and extensive runs of prices current from various cities, beginning in the late eighteenth century. Important not only for recording actual wholesale and retail prices but also for enumerating the wide range of goods available to consumers at certain times.

Annual reports: for various businesses and enterprises including many related to internal improvements (bridge, rail, and turnpike companies); others for banks, philanthropic organizations (including fuel savings funds and poor relief agencies), telegraph companies, and other nineteenth-century business enterprises. Extensive runs are extremely useful to track both general changes in economic patterns over time and the effects of the developing economy on specific companies.

Lottery materials: for both eighteenth- and nineteenth-century organized lotteries. Materials include broadside advertisements for various schemes in addition to polemics defending and criticizing lotteries.

Insurance: while the Library Company has not been actively collecting insurance-related materials, it does have an extensive collection of life insurance pamphlets dating from the Civil War era to the 1870s. It also has examples of fire insurance certificates and advertisements, and pamphlet literature related to fire and life insurance.

Newspapers and serials: long runs of newspapers and periodicals from the eighteenth century onward. Although there are many specialty titles in the collection, the bulk of the serials represent popular readership, such as The American Museum, Godey’s Lady’s Book, The Gentleman’s Magazine, Harper’s Weekly, and Leslie’s Illustrated. The serials are Atlantic world in geographical scope, while the newspapers are strongest in Philadelphia titles. Useful finding aids in the Reading Room provide chronological lists of holdings for Philadelphia newspapers and periodicals.

Prints and Photographs

The Print Department specializes in visual images primarily related primarily to Philadelphia-area subjects. Unlike the Library Company’s collection of printed material, the graphics found in the Print Department include early twentieth-century materials. Most economy-related materials are cataloged online; others can be found by consulting the reference staff in the Print Department’s Reading Room. Collection highlights listed below.
• Political cartoons (national in scope): cataloged online and arranged chronologically; many related to economic issues, such as bank crises, panics, depressions, and tariff/trade issues; a great source for popular opinion about important issues of the day.
• Lithographs: many from the Wainwright bibliography of Philadelphia lithographs; include interiors and exteriors of factories, businesses, and marketplaces.
• Photographs and printed views: various city scenes including prominent Philadelphia markets, docks/shipyards, bird’s-eye views, street scenes, and buildings (such as banks and business); the William Birch views are commonly used by researchers seeking late eighteenth-century images; over 200 lithographs cited in the Wainwright bibliography are available as digital images online.
• Portraits: photographs, lithographs, and engravings of prominent people, including merchants and financiers; national in scope.
• Trade cards: over 1,300 trade cards of primarily Philadelphia businesses, arranged by business name but accessible via a database by type of business; mainly later nineteenth century, but a few date from earlier; the Helfand collection of proprietary medicine trade cards number about 7,500 (and also primarily date from later in the century) and document the development of patent medicine advertising.
• Longacre collection: containing extensive group of bank bills (engraved/designed by Longacre); also die trials for coins; and original sketches of coin designs to be minted (see also Longacre manuscript collection).
• Maps: extensive map collection dating from the late seventeenth century through the nineteenth century; Philadelphia area best represented, but collection includes American and world views also (especially for earlier dates).

Other Collections

• Manuscripts: collections and card catalog needed to access them are located at the Historical Society.
• Eighteenth- and early nineteenth-century account books: unidentified (1751–72; 1808–11; cash book, 1811–16; hardware company ledger, 1848–60, receipt book 1802–47; receipt book, 1836–44; record of sales, 1771; Proprietor of Pennsylvania (1701–04); Jonathan Berk, weaver (1839–69); Berks County subscribers for road tax (1804); Bickham and Reese, receipt book (1800–05);
Charles Bird, receipt book (1808–09); John Budd, receipt book (1832–40); Thomas Chalkley (1718–27); Samuel Dickinson [?], ledger (1733–61); Elton & Beck, receipt book (1824–30); Samuel Emlen, day book (1751–67); Benjamin Gibbs, receipt book (1765–72); Graham’s Magazine, expense book (1847–50); Henry Hill, rent ledger (1775–97), estate ledger of Samuel Ashmead (n.d.), receipt books (1788–93, 1793–98, 1799–1802), day book (1768–72); William Milnor, ledger (1808–11); Dr. Samuel Moore, day book (1758–79), ledger (1745–85); Thomas Morgan, receipt book (1799–1804); Richard and Susanna Morris, receipt books (1756–64, 1764–69, 1771–75); William Mullin, receipt book (1784–1801, 1815–17); Richard Park, day book (1767–72); John Pemberton, cash book (1783–6); John Pole estate, account with John Smith (1763–71); C. H. Quinter (1813–22); Peter Quinton (1809–25); C. S. Rafinesque, day book (1832–4); Red Hill Plantation (1757–60); Jonas Robinhold (1845–57); Samar, Hill & Besset, day book (1764–74); John Scott (1764–94); Shippen inventory and sales (1724); John Smith, waste book (1743–44); Smith-Temple, druggists, invoice book (1818–21); Frederich William Starman (1793–97); John Vaughn, accounts with First Society of Unitarian Christians (1812–14); Wharton & Lewis, receipt book (1787–92); Wood & Shardon, record of surveys (1684); Titus Yerkes (1796–1823); William Young, receipt book (1789–90).

- Robert Aitken (1734–1802) papers: (1771–1802); printer, publisher, bookseller, and engraver; 2 vols.
- Samuel Breck (1747–79) and Samuel Breck, Jr., (1770–1845) papers: merchant of Philadelphia and Boston and director of the First Bank of the United States; 316 items, 1 lin. foot.
- Port of Canton: memo book on trade in Port; 19 vols., including ledgers and day books.
- Mathew Carey (1760–1839) papers: political economist and publisher; letters and papers related to political economy, internal improvements, domestic manufactures, and trade; 183 items, 40 lin. feet, and additional ledger books and notes.
- Commissioners for Paving Streets: minutes of (1762–68).
- John Dickinson (1732–1808) papers: lawyer, statesman, Revolutionary leader; 1800 items, 6 lin. feet
- East India Company of North America: Constitutional Articles of the Association (1799); 1 folio vol.
• Penrose Hoopes Collection: letters, patents, notes, treatises on various inventions; 29 items (1765, 1800–38).
• Lancaster and Schuylkill Bridge Company: subscriber list (1811).
• London Shipping Book: goods shipped on the Molly Galley (1729–42).
• James Longacre (1794–1869) papers: engraver and numismatist; 2 lin. ft.
• John McAllister (1786–1877) miscellaneous manuscripts: collector; collection includes extensive manuscript and printed materials in the process of being cataloged (as of 2004); ca. 15,000 items (1683–1881).
• Norris Papers: estate account book (1753–66); business papers (ca. 1730–70), 9 vols.; account book (1735–65); cashbook (1732–66).
• Philadelphia Post Office: account of mail sent (1810).
• Philadelphia Chamber of Commerce: minutes of monthly meetings (1801–09).
• Philadelphia Union Fire Company: records (1736–1843); 5 vols.
• Powell Family papers (1723–1853): business papers of descendants of Samuel Powell (1673–1756); 8 lin. feet, 110 items.
• Read family papers (1769–1896): including papers of John Read, Jr. (1769–1854), president of Bank of Philadelphia (ca. 32,000 items) and records of the Bank; 55 lin. feet, ca. 190,000 items.
• John Jay Smith (1798–1881) papers: collector; early papers relate to eighteenth-century trade, import and export prices, commodities, rates of exchange; (1678–1883); 8 lin. feet, ca. 4,000 items.
• United States Insurance Company: papers, 1806–24; 1/2 box.
• United States Lottery Office: letter book (incoming correspondence); (1777–84).
• Ephemera: mostly uncataloged but accessed through in-house finding aids, the ephemera collection consists primarily of billheads, letterheads, advertising envelopes, and paper currency scrapbooks.
• Bindings collection: well over 3,000 eighteenth- and nineteenth-century examples of books in publishers’ bindings; material culture evidence of antebellum mass-production and market segmentation in bookselling.
• City directories: directories often contain advertisements, information on manufactures, and descriptions of important local institutions, such as banks, lottery offices, and insurance companies; the Library Company has an almost complete run
of Philadelphia city directories from 1800 to 1900; decent nineteenth-century holdings for many other cities also, including New York City and Boston; misc. holdings for Buffalo, Cleveland, Baltimore, Pittsburgh, St. Louis, Charleston, and Wilmington.

163. Urban Archives

Paley Library
1210 W. Berks St.
Philadelphia, PA 19122-6088

Phone: (215) 204-8257
Fax: (215) 204-3681
E-mail: urban@temple.edu
Website: http://library.temple.edu/collections/urbana/?bhcp=1
Hours: M-F, 8:30 am–5:30 pm

Contact person:
Brenda Galloway-Wright, Interim Director: (215) 204-1639; bgallowa@temple.edu

Finding aids: Available online: http://library.temple.edu/collections/urbana/manuscripts.jsp?bhcp=1

Overview:
The Urban Archives was established in 1967 to document the social, economic, and physical development of the Philadelphia area from the mid-nineteenth century to the present. The archives functions as a repository for organizational records and related materials and as a research facility for those interested in urban studies. The collections are particularly strong in areas involving social service organizations, unions, housing development, and community organizations and contain many records from organizations involved with African Americans, education, and crime. Inclusive dates: 1925–present.

Noteworthy collections:
The violent confrontation of May 13, 1985, between the MOVE organization and Philadelphia’s city government, which left 11
MOVE members dead and 61 homes destroyed, was one of the most controversial episodes in the city’s modern history. In its aftermath, the Philadelphia Special Investigation Commission, appointed by Mayor W. Wilson Goode, investigated in detail the events leading up to and including the attack on MOVE, held televised public hearings, and finally in March 1986 issued a report which was highly critical of government actions.

The records of the work of the PSIC provides a comprehensive account of the MOVE crisis and its antecedents. The collection includes about 6 cu. ft. of records generated or gathered on its own by the PSIC, including administrative materials, investigative reports and interviews; 3 cu. ft. of testimony at the hearings plus the videotapes of the televised coverage by Channel 12; 3 cu. ft. of clippings related to MOVE; 10 cu. ft. of evidence submitted by various sources to the commission; and three boxes containing the live television coverage of May 13, including the full coverage from Channel 10. In addition, most of the key documents are also preserved on 17 reels of microfilm which the PSIC deposited at the archives.

The heart of the commission’s files are the interviews it conducted and the evidence which was submitted to it, often under the subpoena power granted by the city. Investigators from the PSIC staff interviewed all policemen, firemen, public officials, and residents involved in the MOVE events, as well as other relevant individuals such as the FBI liaison to the Police Department and explosives experts. Extensive summaries of all interviews are included in the records.

- George D. McDowell Philadelphia Evening Bulletin Newscutting Collection (1920–1982). Ca. half a million clipping envelopes. Clippings in this collection are primarily from the Bulletin with some articles from the Inquirer, Daily News, Record, Public Ledger, and North American, as well as a few articles from New York papers. There are approximately a half million clipping envelopes. Some of the files were converted to a microfiche format by the newspaper. Other files have been copied onto acid-free paper. Files are divided into separate alphabets for subjects and personal names. Clipping files can include obituaries but not death notices and dates range from 1920–January 1982 when the Bulletin closed its doors.

Document many aspects of the history of the Philadelphia metropolitan area from 1909 onward. Founded during the Progressive Era, the association, which was known as the Philadelphia Housing Commission from 1909 to 1916 and the Philadelphia Housing Association from 1916 to 1968, consistently maintained that housing problems and polities were intimately related to the city’s social conditions and physical evolution. Hence, aside from providing a comprehensive account of housing, its manuscript records range from sanitary problems of the 1910s to the neighborhood struggles against expressways in the 1970s.

**Pittsburgh, PA**

**164. Sen. John Heinz Pittsburgh Regional History Center**

1212 Smallman Street  
Pittsburgh, PA 15222

**Phone:** (412) 454-6364  
**E-mail:** library@hswp.org  
**Website:** www.pghhistory.org  
**Hours:** 10 am–5 pm

**Contact person:**  
Dr. Alexis Macklin, Director of Library & Archives: (412) 454-6305; asmacklin@hswp.org

**Research center:** Senator John Heinz History Center

**Publications:** E-newsletter

**Overview:**

The Library & Archives at the Senator John Heinz History Center is the source for research about Western Pennsylvania. Founded in 1879, it preserves the rich history of Western Pennsylvania and makes its collections accessible to researchers, students, and the general public. The collection includes 700,000 photographs, prints, and negatives; 40,000 books, pamphlets, and monographs; 3,500 individual archival collections of families, organizations, businesses, and industries; 600 periodical titles; 500 maps and atlases. Learn more about Western Pennsylvania, a region of cultural and ethnic diversity and unsurpassed significance in the history of industrialization and economic development.
Noteworthy collections:

- Historic Pittsburgh
  More than 500 full-text books, 9,000 scanned images, 26 volumes of plat maps, and 700 archival finding aids. Historic Pittsburgh, a collaboration between the History Center, the University of Pittsburgh, and the Carnegie Museum of Art, is a searchable online database of the Library & Archives holdings.

- Rauh Jewish Archives

165. University of Pittsburgh

Archives Service Center
7500 Thomas Boulevard
Pittsburgh, PA 15260

Phone: (412) 244-7091
Fax: (412) 244-7077
E-mail: archives-ref@mail.pitt.edu
Website: http://www.library.pitt.edu/libraries/archives/archives.html
Hours: M-F 9 am–4:45 pm

Contact person:
Wendy Pflug, Reference and Access Archivist (use address and phone listed above)

Research center: Archives Service Center, University of Pittsburgh

Finding aids: http://digital.library.pitt.edu/cgi-bin/f/findaid/findaid-idx?page=home;c=ascead;cc=ascead

Noteworthy collections:

- Rust Engineering Company Records (1904–1989; bulk, 1908–1967). 37.77 lin. ft. (84 boxes, five rolls of microfilm, one oversize folder)
  Company specialized in the design and construction of equipment and facilities for heavy industry, including furnaces, boiler settings, industrial chimneys, and entire manufacturing and processing plants. This collection documents the management of Rust Engineering’s Pittsburgh, PA, headquarters by its first two presidents, Stirling Murray Rust and Stirling Murray Rust, Jr., through correspondence, job and financial reports, meeting minutes, promotional items, newspaper clippings, and photographs.
• Oliver Iron and Steel Company Records (1863–1930, 1959). 5 lin. ft. Henry William Oliver’s steel company evolved from its creation in 1863 as a manufacturer of nuts and bolts to one of the largest manufacturers of bar iron and iron specialties in the U.S. by 1880. In 1888, the company was incorporated under the name Oliver Iron and Steel. Oliver’s company dealt with the Carnegie Steel Co. and also made agreements with Henry Clay Frick. The collection includes a minutes book of the board of directors, charters, agreements, patents, partnership agreements, mortgages, trade catalogs, and scrapbooks on the life of Henry W. Oliver (1840–1904).


• Pittsburgh Railways Company (PRC) Records (1872–1974). 18 cu. ft. Consist of reports, appraisals, maps, photographs, ledgers, court proceedings, materials on labor relations, and histories of the PRC, 1872–1974. The PRC was the largest provider of mass transit in the Pittsburgh area from its creation in 1902 to its demise in 1964, when it was absorbed into the Port Authority of Allegheny County.

• Ralph E. Griswold, GWSM, Inc., Collection (1912–1988). 30.6 lin. ft. This collection documents the research, activities, and projects undertaken by landscape architect Ralph E. Griswold, founder of Griswold, Winters, Swain, & Mullin (GWSM), Inc., a landscape architecture firm of Pittsburgh, PA. The materials in this collection range from 1917 to 1981 and include personal documents and regional, national, and international project files. Collection contains plans, drawings, blueprints, photographs, slides, glass plate negatives, diaries, and correspondence. The materials mainly relate to Griswold’s individual landscape work; however, some of the projects from GWSM are also included.

Collection includes ledger books, a journal, business papers, production reports, statistics on Pittsburgh (PA) river commerce, and blueprints of steamships.

- **Fort Pitt Bridge Works Records (1886–1949).** 13.75 lin. ft.
  Fort Pitt Bridge Works was engaged in the construction of steel bridges and mill buildings, the production of structural steel work and reinforcing steel for roadwork and buildings, the pressing and welding of heavy plate sections, and the engineering and manufacturing of combustion systems for industrial furnaces. Collection contains records regarding the organization and operation of the Fort Pitt Bridge Works including minutes, tax records, articles of incorporation, etc.

  Contains manuscript and typewritten correspondence, bills, orders, inventories, and receipts of the Graham Cook Lumber Co., Armstrong County, PA, 1882–1915.

- **Monongahela Inclined Plane Company Records (1863–1965).** 12.5 lin. ft. (plus 10 vols.).
  The oldest inclined plane company in Pittsburgh. It includes the company’s charter, by-laws, article of dissolution, minutes from 1868–1964, legal papers, correspondence, financial records, stock records, tax returns, annual reports to the Pennsylvania Public Utility Commission, employees’ records, rates and fares, repairs and maintenance, and photographs.

- **Strunz and Son Soap Company Records (1861–1918).** 3.75 lin. ft.
  Originally called Strunz and Wetzel, company manufactured soap and cleaning products in a facility on the South Side of Pittsburgh from 1852 to about 1920. Three reels of microfilm show seven volumes of business records pertaining to S. Strunz and Son and one letter book with business correspondence from the National Wrapping Machine Co.

  Records offer an unusual richness of documentation on the workforce at a major steel producer in operation for over a century. Inactive pension files reflect job and wage progressions of native and immigrant workers as far back as the 1870s. Statistical breakdowns of mill accidents according to occupation, nationality, department, severity, cause, and part of the body affected are present for the 1912–1918 period, while individual case files as well as periodical statistical reports of injuries commence in
1930. An extensive set of grievance records documents shop floor relations from the 1930s to 1980s. Also of interest are the more than 12,000 employee National Defense cards from the 1940s and a smaller set for the 1950s. Approx. 30 percent of the early 1940s card series contain thumbnail photographs of the employees. Ledgers dating from 1941–1966 recorded citizenship verification information and address listings. Management and clerical personnel are also documented in the collection in various ways. There are binders containing photographs of supervisory personnel at National Works (1950s) and Duquesne Works (1980), and employment records for foremen and other salaried workers. Videotape safety programs, safety posters, and numerous primarily safety-related 35 mm slides document the company’s approach to accident prevention, while minutes of company-union safety meetings, along with grievance records, show the points of contention and correspondence in the approach to plant safety. Corporate public relations films are also of interest. A microfilmed set of company-filmed employment records provides additional demographic information on employees, while some other employment-related files, including some pension files, which were water-damaged when accessioned, have been microfilmed by the University Library System for the archives. Finally, company subject files on strikes and work stoppages from the post-union period are significant in their detail, while some manuscript narratives from pre-union period strikes at National Tube (1891, 1904, and 1919) are colored by their author’s management perspective.


**West Chester, PA**

166. Chester County Archives and Record Services

601 Westtown Road, Suite 080
West Chester, PA 19380

**Phone:** (610) 344-6760
**Fax:** (610) 344-5616
**E-mail:** ccarchives@chesco.org
**Website:** http://dsf.chesco.org/archives/site/default.asp
Hours: M-F 9 am–4 pm

Contact person:
Cliff Parker, Archivist: (610) 344-5618; cparker@chesco.org

Finding aids: See website for available indices and finding aids.

Published information on archival holdings:


Overview:
Public records recorded and maintained by the county of Chester. 1,779 cu. ft. and 2,655 vols. from 1681–2006, principally 1681–1923.

Noteworthy collections:
- Assigned Estates (1821–1942). 42 cu. ft. Records pertaining to estates put up for sale by the owners acting through an assignee to raise money for payment of creditors. Types of papers include petitions for appointment of appraisers, inventory, bond, account and petition of assignee, report of auditor. A majority of the files concern small businesses.
- Tavern Petitions (1700–1923). 21 cu. ft. Petitions to the court requesting a license filed by the proprietor of a tavern, eating house, temperance house, or distillery in order to obtain a license.
- Mechanics Liens (1825–1900). 5 cu. ft. Claims filed by mechanics (workmen) to insure the recovery of costs incurred in construction and renovation work in Chester County.