DISTRICT OF COLUMBIA

Washington, DC

30. George Washington University

Gelman Library, Special Collections Research Center
2130 H St. NW
Washington, DC 20052

Phone: (202) 994-7549
Fax: (202) 994-6464
E-mail: speccoll@gwu.edu
Website: http://www.gelman.gwu.edu/collections/SCRC
Hours: M-F 10 am–5 pm

Contact persons:
Meredith Evans Raiford, Director: (202) 994-7549; speccoll@gwu.edu
Jennifer Kinniff, Public Services and Outreach Librarian: (202) 994-7549; speccoll@gwu.edu

Finding aids: List of finding aids for collections by title
(http://www.gelman.gwu.edu/collections/SCRC/research-tools/browse-collections-by-title).
Many, but not all, of our collections are included in this list.

Overview:
The SCRC’s mission is to collect, preserve, and make accessible primary resources and rare or unique materials, including archives, books, images, manuscripts, maps, microforms, directories, theses, dissertations, faculty publications, periodicals, and ephemera to all researchers. Our three main divisions are Manuscripts (including the history of the District of Columbia, American Labor History, Media and Journalism, and the African Diaspora); Rare Books & Maps; and University Archives. Total volume: 45,000 books, 27,000 lin. ft. of manuscript material, 400,000 photographs, and 50,000 audio recordings predominantly from the nineteenth and twentieth centuries.

Noteworthy collections:
- PNC-Riggs Bank Records (1809–2004). 1930.76 lin. ft., incl. ca. 1250 bank ledgers and 370 manuscript boxes.

- **Greater Washington Board of Trade Records (1889–1986). 241 lin. ft.** Contains correspondence, minutes, reports, publications, audio tapes, photographs, directories, programs, and artifacts. These materials date from 1899–1986. The founders of the Board of Trade shared a vision of a vibrant multi-faceted region, and its history reflects the board’s involvement in almost every major issue concerning the metropolitan area. The subjects include economic development, home rule, business development, trade associations, race relations, transportation, education, public housing, hospitals, criminal justice, tourism, cultural programs, preservation, consumer affairs, and planning.

- **Joseph V. Charyk Papers (1957–1989). 44 lin. ft.** Contains correspondence, meeting minutes, speeches and addresses, calendars, legal documents, personnel files, exhibits, financial records, programs, brochures, photographs, and reports. These are the records of Joseph Vincent Charyk during his time working for Communications Satellite Corporation (COMSAT). Charyk served as Chief Executive Officer and later Chairman of the Board, and the material in the collection covers how his work influenced the direction the company went related to satellite technology.

- **Rufus S. Lusk and Son, Inc. Papers (1930–1997). 181.5 lin. ft.** Leader in the Mid-Atlantic region for providing the most accurate and reliable real estate sales, ownership, and mortgage information. For nearly seventy years, the company published real estate information products which made a significant contribution to
the Washington area community. The material in this collection includes business records, publications, and photographs from the 1930s through 1997. This material was generated by the Lusk family in the creation and running of the family-owned and operated business, Rufus S. Lusk & Son.

31. Georgetown University

Virtual Business Intelligence Center
37th and N Streets, N.W.
Washington, DC 20057-1174

Phone: (202) 687-7607
Website: www.library.georgetown.edu/bic
Hours: N/A: Online operation

Contact person:
Jennifer Boettcher: boettcher@georgetown.edu

Noteworthy collections:

- ABI/Inform Complete
  Provides current and historic abstracts and many full-text articles from over 2,800 business and management journals, including hundreds of titles from outside the U.S. Covers finance, management, marketing, accounting, business conditions, and other business topics.

- Accounting and Tax

- Avery Index to Architectural Periodicals
  A comprehensive index of journal articles published worldwide from 1934 to the present on architectural design and history but coverage as well of real estate development, commercial buildings,
city planning, urban design, environmental studies, historic preservation, landscape architecture, garden history, interior design, furniture and decorative arts, and archeology. Also includes more than 13,000 obituary citations, thus providing biographical and professional information about architects.

- Banking Information Source
  Includes information on the international and domestic operations of retail and commercial banks and credit unions. Covers over 400 publications, with 160 current full-text trade magazines, newspapers, and some scholarly publications. The American Banker full-text articles start with 1987, while other full-text articles started in 1990. Formerly Banking Literature Index from the American Bankers Association.

- Business and Industry
  Indexes trade publications covering companies, products, markets, and technology for all manufacturing and service industries. Use the SIC codes to search for a specific industry or choose a broad industry from the “industry” field drop-down box. Many articles are full-text.

- Catalog of Nonprofit Literature
  LNPS covers information on domestic and international philanthropy and the nonprofit sector by identifying, indexing, and abstracting relevant books, articles, and non-print resources. Includes topics such as fundraising, proposal development, and revenue-generating activities. Also includes works related to charitable giving, including project reports, studies, and statistical analyses. Literature on all aspects of company-sponsored foundations and corporate giving is included, as are materials related to the nonprofit sector, its composition, administration, management, and voluntarism. Also covers publications that discuss the impact of government policies and funding upon the sector and the legal and tax implications of local, state, and federal regulation and legislation.

- CFA Digest
  This quarterly digest reviews 70 investment-related journals and summarizes some of the best writing in the field. Searching can be done by keyword or topic index. The resulting abstracts can be viewed freely; however, viewing full text of the summaries or articles from the Financial Analysts Journal and other publications is available only to GU students, staff and faculty, by requesting user name and password from the Reference Desk (affiliation will be verified).
• CNNMoney.com
  This website provides stories concerning business news, personal finance, and global financial markets. In addition, this site also covers mortgage cost worksheets, industry-specific news, and stock quotes.

• Current Index to Statistics
  Bibliographic index to publications in statistics and related fields. References are drawn from 111 core journals that are fully indexed; about 1,200 non-core journals from which articles are selected that have statistical content, proceedings and edited books; and other sources. Business subjects covered include economics, operations, marketing, finance, and information sciences.

• E & E Publishing
  Provides comprehensive, daily coverage of environmental and energy politics and policy. Includes articles, webcast video, and transcripts, presented under the titles Environment and Energy Daily, Onpoint, Greenwire, E&ENews PM, E&ETV news, and Land Letter.

• EconLit
  Indexes and abstracts worldwide economic literature. Has article citations from over 400 major economic journals since 1972. Includes indexing of some book reviews, dissertations, and working papers.

• Fed in Print
  Index to all Federal Reserve Board and Banks’ publications with selected full text in more recent years.

• Health Business Elite
  This database includes articles in management, medical, general business, and industry specific topics. It also has full-text access to key sources such as Harvard Business Review and California Management Review.

• Hospitality & Tourism Index
  Citations and abstracts from over 500 scholarly research and industry news publications relating to all areas of hospitality and tourism. International in focus, subject areas cover hotel management, leisure & business travel, food service & beverage management, tourism, event management, gaming, hospitality law, market trends, research, demographics, and more.

• International Abstracts of Human Resources
  IAHR is the most comprehensive journal of abstracts in human resource management. It abstracts articles from 53 journals, including the International Journal of Human Resource Management,
Management Communication Quarterly, and Performance Improvement Quarterly. The abstracts are organized into 80 different categories, making it easy to scan your topic of interest. It can be searched by author, keyword, category, and company.

- **Management & Organization Studies: A SAGE Full-Text Collection**
  These peer-reviewed journals cover such subjects as organizational behavior, organizational development, strategic management, organizational theory, industrial psychology, human resource (HR) management, business ethics, corporate social responsibility (CRS), environmental management, leadership, group processes, organizational communication, management learning, management education, training, industrial relations (IR), labor economics, international & cooperative management, entrepreneurship, small business management, E-commerce, non-profit management, compensation & benefits, environmental management, service organizations, hospitality, travel, tourism, marketing, macromarketing, social marketing, marketing education, marketing theory, service marketing, sociology of work, business & government relations, critical theory, simulation, action research, research design, and research methodologies.

- **Monthly Labor Review**
  Contains articles as well as a monthly statistics section on employment and earnings. Covers less detail but a longer range of years than Employment and Earnings.

- **Proquest Asian Business**
  A collection of 95 English-based business journals and magazines covering industry and company operations in Asia. Some titles are unique to this database. Search in ABI-Inform Complete as well.

- **ProQuest European Business**
  A collection of 154 English-based business journals and magazines covering industry and company operations in Western Europe. Some French publications are also included.

- **Proquest Telecommunications**
  Searches over 100 telecommunications industry publications. Includes magazines, journals, and newsletters for this industry.

- **Special Issues**
  Indexes special issues of magazines. Special issues are any regularly published special editorial content from over 3,000 trade magazines, e.g., Supply Chain Technology News, World Oil, Hoosier Banker. Examples of special issues include: industry outlooks, overviews, or surveys; statistical issues; company
ranking lists; buyers guides; salary surveys; product/industry focus issues; membership directories; Who’s Who registers; tradeshows specials; etc. Many special issues are available on the Internet and are designed to be interactive/searchable and provide greater content than the printed versions. Additional information for the magazines’ websites are also included: industry links, market report, buying guides, dictionary, or archives. Also contains Gary Price’s List of Lists (LOL) in the right frame of the website. LOL has selective free web pages from trade magazines arranged by industry.

- Wall Street Journal

- Web of Science
  Web of Science is part of the ISI Web of Knowledge, a multi-disciplinary bibliographic database that indexes and abstracts journals in the arts, humanities, sciences and social sciences. It cumulates three databases: Arts and Humanities Citation Index, Science Citation Index Expanded and Social Sciences Citation Index. In addition to traditional author, title and keyword searches, the citation databases offer access to articles’ cited references (the footnotes from authors’ bibliographies). You may take a known, relevant paper and find other, more recent papers that cite it.

32. Historical Society of Washington, DC

801 K Street, NW
Washington, DC 20001

Phone: (202) 383–1850
Fax: (202) 383–1872
E-mail: info@historydc.org
Website: www.historydc.org
Hours: Tu-Sat 10 am–5 pm

Contact persons:
Yvonne Carignan, Library Director and Head of Collections: (202) 383–1851; carignan@historydc.org
Colleen McKnight, Special Collections Librarian: (202) 383–1831; cmcknight@historydc.org
Lida Churchville, Reference Librarian: (202) 383–1850; lidaholland@historydc.org
Research center: Kiplinger Research Library

Conferences and other programs: Washington Historical Studies Conference


Finding aids: Go to http://www.historydc.org/pdf/MSSguide.pdf. For list of business records with finding aids, see our online catalog at http://www.historydc.org/Do_Research/research.asp or see a list of our business archives below:

Published information on archival holdings: See http://www.historydc.org/pdf/MSSguide.pdf. Numerous articles in Washington History make use of material from these records.

Overview:

Rich collections of books, pamphlets, photographs, maps, prints, archives and manuscripts, and objects related to Washington, DC, and its metropolitan area. Total volume: 8,500 vols.; 55,000 cataloged photographs, and over 100,000 additional photographs in manuscript collections; 1,500 cu. ft. of archival collections from 1658–present, and especially from 1800.

Noteworthy collections:

- Nicholas Acker Family Papers, 1833, 1856–1879. (MS 3) Stoneyard; 0.45 cu. ft.; finding aid.
- American Soda Fountain Company Ledger, 1901–1906. (MS 355) Baltimore firm; includes customer index.
- Chamberlin Hotel Register, 1885–1890. (MS 329) Hotel at 821 15th Street, N.W. 1 item.
- Adolph Cluss Receipt Book, 1866–1867. (MS 470) Account of payments from Cluss to William Kammerhueber, his partner in Cluss & Kammerhueber architectural firm.
- Davidge Family Business Papers, 1796–1912. (MS 433) Includes information on the law practices of Walter Davidge and Davidge & Semmes 1 cu. ft.; finding aid
- Demonet’s Business Records, 1898–1944. (MS 569) Family confectionery and catering business. 0.67 cu. ft. finding aid
- Eliza Dodd Account Book, 1813–1833. (MS 100) Georgetown dressmaker; microfilm available.
- Francis Dodge Letterbooks, 1824–1825, 1836–1838. (MS 346) Georgetown merchant; finding aid.
- Easby Family Papers, 1817–1875. (MS 105) Shipyard lime kiln 0.6 cu. ft.; finding aid.
- Ebbitt House Records, [ca. 1867]–1876. (MS 545) 1.5 cu. ft.; finding aid.
- G. Haines diary, 1869–1900. (MS 63) Wood dealer; some entries include business notes. 1 volume.
- Fred C. Hays Papers, 1918–1957. (MS 560) Fine arts dealer, real estate and insurance agent. 1.45 cu. ft.; finding aid.
- William Corcoran Hill Register of Loans, 1904–1941. (MS 111) Real estate agency; includes name index.
- Thomas Hughes Papers, 1882–1920. (MS 603) Bricklayer; 0.9 cu. ft.; finding aid.
- A. F. Jorss Ornamental Ironworks Company Records, 1899–1960s. (MS 593) 0.5 cu. ft.; finding aid.
- S. Kann and Sons Counter Book, March 16–October 23, 1900. (MS 582) Department store ads.
- Kohn, Davidson, and Lansburgh family papers, 1875–1977. (MS 457) 0.52 cu. ft.; finding aid.
- William Walker Moore Papers, 1828–1886. (MS 188) Includes material related to Moore’s work in the newspaper business; e.g., a letter copybook of business correspondence for the United States Telegraph and a subject index to the 1841 National Intelligencer. 0.45 cu. ft.; finding aid.
- Riggs & Company Receipts and Drafts, 1863–1864. (MS 588) 1 folder.
- Riggs Fire Insurance Company Records, 1895–1906. (MS 387) 0.7 cu. ft.
- W. R. Speare Undertakers Account books, 1884–1899. (MS 235) 0.95 cu. ft.; finding aid.
- George Walker Collection, 1896–1950s. (MS 399) Lumber and millwork company. 4.20 cu. ft.; finding aid.
- J. W. Whalen Records, 1893. (MS 304) Dairy and produce business, 943 B Street, NW. 1 folder.
- Whitelaw Hotel Collection, 1913–1995. (MS 583) 0.07 cu. ft.; finding aid.
- Woodward and Lothrop Department Store Collection. (MS 542) In process; inventory.
33. International Monetary Fund

Archives and Records Management
700 19th Street, NW
Suite HQ1-CN-200
Washington, DC 20431

Phone: (202) 623-4913
Fax: (202) 623-7175
E-mail: archives@imf.org
Website: http://www.imf.org/external/np/arc/eng/archive.htm
Hours: By appt. only M-F 9:30 am–12:30 pm and 1:30 pm–4:45 pm

Contact persons:
Michelle Dolbec, IMF Archivist: (202) 623-8933; mdolbec@imf.org, for archive questions
Premela Isaac, Reference Archivist: (202) 623-4913; archives@imf.org, for reference services

Publications: Publications, press releases and other material prepared for public use are available. In addition to printed basic documents, such as the “Articles of Agreement” and the “By-Laws/Rules and Regulations,” and ad hoc published reports, the important policy decisions of the Executive Board, and press communiqués of the Interim Committee and the Development Committee are published in the “IMF Annual Reports of the Executive Board” and Summary Proceedings of the Annual Meetings of the Board of Governors. Landmark Board of Governors’ resolutions and Executive Board policy decisions are periodically cumulated in the compilation “Selected Decisions and Selected Documents of the International Monetary Fund.”


Finding aids:
Now available:
Bretton Woods Conference Collection
Office of the Managing Director Records
African Department Records
Asian Department Records
Bureau of Statistics Records
External Relations Department Records
IMF Institute Records
Middle Eastern Department Records
Research Department Records
Secretary’s Department Records
Technology and General Services Department Records
Western Hemisphere Department Records
Soon to be published:
African Department, Divisions Records
Asian Department, Divisions Records
Bureau of Statistics, General Economic Division
Bureau of Statistics, Balance of Payments Division
Central Files Collection, Country Files Series (contains digitized images)
Exchange and Trade Relations / Policy Development and Review Department Records
Fiscal Affairs Department Records
Legal Department Records
Middle Easterns Department, Divisions Records
Research Divisions Records
Secretary’s Office Records
Treasurer’s Office Records
Western Hemisphere Departments Divisions Records

Published information on archival holdings:
Access Rules and Conditions As part of the IMF’s effort to promote openness and transparency, the public has access to a substantial range of information including:
Executive Board documents, which are available to the public under 5, 10 or 20-year rules except for classified items
Other institutional archives, which are available after 20 years
Exempt from public disclosure are: (1) legal documents protected by attorney-client privilege; (2) confidential documentary materials provided to the IMF by external parties, including member countries, their agencies and central banks, unless such parties consent to their declassification; (3) personnel files, medical and other records pertaining to individuals; and (4) documents and proceedings of the IMF Grievance Committee.

Overview:
With a total volume of over 5,000 lin. ft. of textual material, 425,000 photographs, 1,883 sound recordings, 14 flags, and 1 oil painting dating from 1930–1991 (primarily from 1946–1991), the IMF Archives were established in 1946. They are organized under several collections and funds.

Noteworthy collections:
- Executive Board Series Collection
  Documents of the IMF Executive Board and its committees that have been collected and indexed include agendas and minutes of meetings; policy papers; staff reports; reports on missions to member countries; and discussions of fiscal, monetary and economic
policy issues. A substantial portion of IMF Board documents have been digitized and are available for viewing in PDF format in the reading room. Bound indexes covering all Executive Board documents from 1959 to 1983, and Executive Board minutes, from 1946 to 1958 are available for consultation.

- Central Files Collection
  Materials in the Central Files collection date predominantly from 1946 to 1993. The Central Files collection comprises several series: Administration, Country, Economic Subject Files, International Organizations, IMF Organization, and Publications. Several other series were also routinely collected including Executive Board Documents as well as records covering consultations with member countries. This collection is a rich source of original records for economics research and analysis, historical research, and review on the evolution of the international financial system during the second half of the twentieth century. When it was in active use, the Central Files collected correspondence, memoranda, and Executive Board Documents, and other materials concerning the policies, procedures, organization, and core operations of the IMF. The Central Files Collection contains a significant proportion of records (generated by management and senior staff) considered to have enduring archival value. These include relations between the IMF and member countries, the United Nations and other international organizations, as well as relations with regional and national organizations in the economic arena.

- Bretton Woods Conference Collection
  The records relating to the Bretton Woods Conference in the IMF Archives are mainly files of former staff members of the U.S. Treasury or Federal Reserve Board who, as members of the U.S. Delegation at the Bretton Woods Conference or as members of the Conference Secretariat, participated in the drafting of the Bretton Woods Agreement and the establishment of the International Monetary Fund. Evident in the Bretton Woods materials is the work, planning, and influence of British economist John Maynard Keynes, U. S. Secretary of the Treasury Henry Morgenthau, and Harry Dexter White, Deputy Secretary of the U.S. Treasury and Assistant Director of its Monetary Research Division who also served as Executive Secretary of the American Delegation to the Conference. The records cover the period from immediately prior to the Atlantic City Conference in June 1944 and run through the Savannah Conference held in March 1946. The collection also documents the efforts in both the United Kingdom and the
United States to ratify the Bretton Woods Agreements in the two countries’ legislatures. The textual records are complemented by a series of images associated with the Bretton Woods Conference such as portraits of Harry Dexter White and Lord Keynes, group portraits of delegates and conference staff as well as views of the Mount Washington Hotel. The collection has been arranged into five series. The first three are based on the records of individuals present at the Conference (1) Richard Brenner Files, (2) Ansel Luxford Files, and (3) Edward Bernstein Files. The fourth series consists of the files of the Bretton Woods Secretariat: Bretton Woods Conference Files. The fifth series consists of photographs specific to the Conference.

- IMF Institutional Archives
  The Institutional Archives are those records now preserved in the custody of the Archives because of their enduring evidential, legal, and historical value. These records, dating from 1946, originate from the office of the Managing Director, as well as from departments, offices, and bureaus. The records document the core functions of the Fund including: the role and responsibilities of departments, offices and bureaus; financial operations and policies; IMF programs; and relations with member countries and other parties.
  The records of the Office of the Managing Director currently consist of files created by former Managing Directors Ivar Rooth, Per Jacobsson, Pierre-Paul Schweitzer, H. Johannes Witteveen, Jacques de Larosière, and Michel Camdessus. Records consist of correspondence, country files, subject files related to organizations and events in which the Managing Director was involved, as well as files related to speeches and meetings and information regarding travel and social events. The records of the IMF’s first Managing Director—Camille Gutt—have been integrated into the IMF’s Central Files Collection.
  Records from departments/offices/bureaus usually consist of Administrative Files, Chronological Files, Consultation Files, Consultation Minutes, Country Files, Economic Subject Files, and Subject Files as well as records specifically maintained by Department Heads, Deputy Directors and Advisors.

- Audiovisual Collection
  The audiovisual collection consists of records from the Secretary’s Department and the Multimedia Services Division. The collection consists of photographic material authored and created by photographers from the IMF Imaging Group and its predecessors.
These photographic records generally document aspects of the IMF/World Bank Annual Meetings such as facilities, participants, plenary meeting hall views, social activities, and informal gatherings. Other non-Annual Meetings related activities or events are also documented in the collection, including portraits of Managing Directors and Deputy Managing Directors, Executive Directors and their Alternates, and Heads of Departments, Bureaus and Offices, Executive Board group portraits, photos of special events and ceremonies, and images of the Bretton Woods Conference. The sound recordings mainly consist of tapes of Annual Meeting and Interim Committee (now the International Monetary and Financial Committee) sessions, as well as other significant events. Other audio holdings include a number of phonograph records containing various speeches and addresses covering the years 1946 to 1962 (which have been reformatted for access onto compact disc). The majority of these recordings feature speeches by Managing Directors or senior management of the IMF.

Complementary sources:
The most comprehensive sets of materials pertaining to the Bretton Woods Conference may be found at the U.S. National Archives and Records Administration (NARA) and the U.K. Public Records Office, as well as in the national archives of other countries which participated in the Bretton Woods Conference.

Illustrative research topics addressed in the fund archives
The Executive Board documents and the internal working documents of the IMF are archival records that provide original source material enabling historical research and analysis of the evolution of the international financial system since Bretton Woods. Topics include:

- Relations with individual member countries
- Technical Assistance, including training of officials
- IMF’s financial structure and treasury operations
- The collapse of the par value system
- The creation of the Special Drawing Rights (SDR)
- The role of the Committee of Twenty in reforming the International Monetary System
- The Interim Committee (now the International Monetary and Financial Committee)
- Amendments to the IMF Articles of Agreement
- Overdue Financial Obligations and Late Payments
- The onset of the Latin American Debt Crisis
• Debt relief and the Brady Plan
• Globalization of Fund membership following the dissolution of
  the Soviet Union and the
• Fund’s role in the transition process
• Use of IMF resources and Fund conditionality
• IMF Facilities and Related Policies
• Stand-By Arrangements (SBA)
• Extended Fund Facility (EFF)
• Compensatory and Contingency Financial Facility (CCFF)
• Buffer Stock Financing Facility (BSFF)
• Systemic Transformation Facility (STF)
• Structural Adjustment Facility (SAF)
• Enhanced Structural Adjustment Facility (ESAF)
• Heavily Indebted Poor Countries Initiative (HIPC)
• Borrowing by the Fund
• General Arrangements to Borrow (GAB)
• New Arrangements to Borrow (NAB)
• Oil Facility
• Supplemental Financing Facility (SFF)

34. Library of Congress

Science, Technology & Business Division
Business Reference Services
5th Floor, John Adams Building
101 Independence Ave, S.E.
Washington, DC 20540

Phone: (202) 707-3156
Fax: (202) 707-1925
E-mail: Use online form
Website: www.loc.gov/rr/business/coll/beschome.html#top
Hours: M, W, Th 8:30 am–9:30 pm; Tu, F, Sat 8:30 am–5 pm

Finding aids: Online

Note on formats and their locations:
Resources in a variety of formats may be of interest to the business
and economics researcher. To use materials in some of these formats,
the researcher will need to go to locations other than the Business
Reading Room. Some of the more frequently requested types of
materials requested by business researchers include: Periodicals
and Newspapers (usually found in Microfilm), Technical Reports &
Standards Special Collections (Patents), Technical Reports and Working Papers in Business & Economics (Government Publications), and Special Collections (Maps, Manuscripts, Prints & Photographs). Details on where to find these resources are listed below.

**Microform**


A number of journals are available full-text in microformat in the Newspaper and Current Periodical Reading Room. Legal titles in microformat are available from the Law Library on the second floor of the Madison Building.

Other titles of interest to the business researcher available in microform may be identified from *A Guide to the Microform Collections in the Humanities and Social Sciences Division of the Library of Congress*.

**Patents**

The Patent and Trademark Office (PTO) is the U.S. government agency responsible for the issuance of patents and the registration of trademarks. In addition to books containing general information about the patent and trademark process, the Science Reference Services, adjacent to Business Reference on the fifth floor of the Adams Building at the Library of Congress, has several published indexes useful for searching for information about early patents, including the *Subject Matter Index of Patents Issued by the United States Patent Office from 1790 to 1873*..., the *Index of Trademarks Issued from the United States Patent Office*; and the *Index of Patents Issued from the United States Patent and Trademark Office*. Only the most recent year or years of the latter two titles are kept in the reading room. Earlier volumes are part of the General Collections and should be requested from the Book Services desk managed by the Collections Access, Loan Management Division (CALM) on the fifth floor of the Adams Building.
See the PTO website for several searchable databases: the US Patent Full-Text Database of US patents issued from January 1, 1976, to the present; the US Patent Bibliographic Database of front-page information from US patents issued from January 1, 1976, to the present; and the AIDS Patent Database, containing the full text and images of selected AIDS-related patents issued by the US, Japanese, and European patent offices. The site also contains a list of public and academic libraries around the United States serving as Patent and Trademark Depository Libraries.

**Government publications**

Local, state, and national governments produce many useful business reference sources, especially statistical ones. Many non-current United States census publications may be requested on the fifth floor of the Adams Building. In addition, many U.S. government publications published since 1976 are available in the U.S. depository collection serviced in the Newspaper and Current Periodical Reading Room, Room LM 133 James Madison Building. This room also services the library’s set of United Nations documents (useful for international trade, production, and national account statistics). UN documents may be searched online through AccessUN, which provides access to current and retrospective United Nations documents and publications, from 1996–present.

The statistical publications of many international organizations are indexed in the *Statistical Masterfile* CD-ROM, available in the Main Reading Room. Many of the publications indexed in this CD-ROM are available in microform in the Microform Reading Room. Others are available in hard copy. Reference librarians can assist in locating specific publications in the collections.

Also indexed in *Statistical Masterfile* are selected state and local government statistical publications, as well as those of some private organizations. Many of these documents are also available in microfiche in the Microform Reading Room.

**Related subjects**

Business and economics researchers may also find materials of interest in the following reading rooms:

- Law Library, including legal materials in both Western and non-Western languages
- Science Reading Room for technical reports and standards
Geography and Map Division for specialized map collections, including print editions of the Sanborn Fire Insurance Maps Collection. (Note: Digital reproductions of these maps are available on site in any of the reading rooms through the ProQuest’s Digital Sanborn Maps Collection: 1867–1970)

Manuscript Reading Room and the Prints and Photographs Division for special collections of interest to business history researchers

**Overview:**

*The Business Reference Collection* consists of approximately 20,000 volumes that are shelved in the Science and Business Reading Room. The collection includes directories, handbooks and encyclopedias, dictionaries, biographical materials, current journals, a microfiche collection of company reports, abstracts and indexes in both paper and online form, and other types of material.

The business and economics collection encompasses subject areas such as accounting, advertising, business history, entrepreneurship, exports and imports, finance, international business, labor, management, market research, personnel relations, and stocks and bonds.

In addition, other Library of Congress reading rooms may have materials on reference of interest to the business researcher, including guides to collections relating to various geographic areas and guides to special format, microfilm, law, government, and technical reports and standards collections.

To identify specific materials in the reference collection, you may search the online catalog by title or subject. Choose any of the keyword search methods and setting the search limits to Collection Location: “Business Reference Collection.” Business-related materials in all reference collections of the LOC may be identified by choosing any of the keyword search methods and settle the search limits to Collection Location: “Reference Collections (ALL).”

*The Business Reference Desk Collection* is located in the Business Reference Services Alcove on the west side of the Science and Business Reading Room. In includes frequently requested reference books, directories, statistical compendiums, and handbooks, such as:

- *Dun and Bradstreet’s Million Dollar Directory*
- *Statistical Abstract of the United States*
- *Gale’s Encyclopedia of Associations*
- *Encyclopedia of Associations*
- *Value Line*
- Selected business ratio studies

**Industrial Directories**
Two special collections—state business directories and foreign business directories—are located at opposite ends of the aisle just outside the entrance to the business wing. They are shelved alphabetically by state and country and are identified by green dots on their labels.

**Biography**
The biographical reference collection is located against the back wall of the patron seating area shared by Business and Science reference services and is identified by red dots. Included in this collection are such titles as:
- *Dun’s Reference Book of Corporate Managements* (HD2745.D85)

**Abstracts and Indexes**
Researchers using Business Reference Services have access to an extensive collection of print and online services.

The LOC subscribes to many online abstracts, indexes and full-text products, including many especially applicable to business and economics research. Please note that you must be on the LOC premises to use them.

**Subscription Databases for Business and Economic Research**
In addition, a comprehensive collection of paper and indexes supplement the online products. Examples include:
- American Statistics Index, Index to International Statistics, and Statistical Reference Index (Congressional Information Service)
- Wall Street Journal Index
- Index of Economic Articles
- Accountants Index
- Predicasts F & S Indexes to Corporations

**Selected Current Journals**
The Business Reference Services Current Business and Economics Journal Collection is located on the shelves across from the Business Reference Collection. The titles are shelved alphabetically. They usually include the most recent twelve months. Examples include:
- *Business Week*
- *The Banker*
Current journals not in the Current Business and Economics Journal Collection may be available through the Newspaper and Current Periodicals Reading Room.

**Microfiche Collections**

The microfiche collection is located in the middle room of the business wing. This collection includes corporate annual reports from the .SEC. and the .Q-File. (1980–), as well as two earlier series covering the pre-1974 period and the period, 1974–1983. Annual reports in micro-opaque and microfiche issued by Microcard and NCR (1957–1965) are available in the Microform Reading Room. Other microfiche collections available in business reference include:

- Dun’s Business Identification Service
- International Annual Reports Collection (1983–1987)
- National Union Catalog (1983–April 1993)

A number of journals are available full text in microformat in the Newspaper and Current Periodical Reading Room. Legal titles in microformat area available from the Law Library on the second floor of the Madison building. Other microform titles of interest to the business researcher may be identified from *A Guide to the Microform Collections in the Library of Congress*.

### 35. National Archives and Records Administration

700 Pennsylvania Avenue, NW  
Washington, DC 20408-0001

**Phone:** 1-86-NARA-NARA  
**Fax:** call (301) 837-0483  
**E-mail:** Use online form  
**Website:** http://www.archives.gov/  
**Hours:** see website
Overview:
The National Archives and Records Administration (NARA) is the nation’s record keeper. Of all documents and materials created in the course of business conducted by the United States Federal government, only 1-3 percent are so important for legal or historical reasons that they are kept by us forever. Federal law requires that agencies transfer permanently valuable, noncurrent records to NARA. Consult NARA’s website for national site offices and related collections. For example: NARA’s Pacific Region (San Francisco) has more than 55,000 cu. feet of archival holdings dating from about 1850 to the 1980s, including textual documents, photographs, maps, and architectural drawings. These archival holdings were created or received by the federal courts and more than 100 Federal agencies in northern California, Guam, Hawaii, Nevada (except Clark County), American Samoa, and the Trust Territory of the Pacific Islands.

Noteworthy collections:

36. National Building Museum

401 F Street, NW
Washington, DC 20001

Phone: (202) 272-2448
Fax: (202) 272-2564
E-mail: See contact information below
Website: www.nbm.org
Hours: Collection and Library M-F 10 am–5 pm by appointment only

Contact persons:
Shelagh Cole, Registrar: (202) 272-2448 ext. 3207; scole@nbm.org
Chrysanthe Broikos, Curator: (202) 272-2448 ext. 3411; cbroikos@nbm.org
Hank Griffith, Exhibitions Coordinator: (301) 602-2283 (cell); Fax: (202) 272-2011; hgriffith@nbm.org

Contact persons for library:
Stephanie Anderson, Exhibitions Assistant: (202) 272-2448 ext. 3503; sanderson@nbm.org
Fellowships and grants: Field Fellowship. Fellowships at the National Building Museum provide scholars with opportunities to pursue independent research related to the Museum’s potential or planned exhibitions or its permanent collections. See http://www.nbm.org/about-us/employment_internships/

Conferences and other programs: The National Building Museum hosts a variety of conferences, lectures, and other public programs, which are organized by the Museum’s Public Programs division in the Education Department.


Finding aids: Wurts Collection Finding Aid. Compiled by intern Mary Allen in 2006. Note: Each collection has a basic inventory or indexing system, but not necessarily a detailed finding aid.


Overview:
The Beverly Willis Library (BWL) is a non-circulating library that supports primarily the staff of the National Building Museum in the development of exhibitions and educational programs, as well as outside researchers at the museum (such as interns and fellows). The BWL collection includes written materials on the built environment that have been donated or acquired to support the mission and work of the NBM. It also contains records from previous NBM exhibitions and exhibition-related institutional archives. The types of materials include monographs, magazines, reports, journals, pamphlets, and reference materials. The subjects of the materials include building histories and biographies of architects or designers; design styles, building features, and the built environment of a city or region; general histories of architecture, design, and planning; materials used as resources for National Building Museum exhibitions; catalogs of exhibitions, collections, and architectural works; building and engineering manuals; and general interest books on the built environment. It is not a public research library. Total volume: Over 3,100 vols. in the catalog, with
an additional 2,000 uncataloged periodicals, pamphlets, reports, and other ephemera from the 1890s to the present, primarily since 1950.

The National Building Museum’s permanent collection illuminates the building process and documents changing architectural styles and construction techniques. The current collections contain approximately 75,000 photographic images, 68,000 architectural prints and drawings, 100 lin. ft. of documents and 4,500 objects, including material samples, architectural fragments, and building toys.

Noteworthy collections:

• S. H. Kress & Company Collection (1896–1981). 6,000 architectural plans, 7,000 photographs and 50 lin. ft. of documents. S. H. Kress & Co. was one of the twentieth century’s most prosperous variety-store retailers. Though never the largest chain, Kress maintained the highest per-store sales of any five-and-dime retailer for more than twenty years, beginning in 1927. The creation of an architectural division within the company played a key role in both attracting customers and facilitating sales. Samuel H. Kress (1863–1955) envisioned his stores as works of public art that would contribute to the cityscape. To distinguish his stores from those of his competitors, namely F. W. Woolworth Co. and S. S. Kresge Co., he hired staff architects. In 1989, the museum secured the company’s building records, including thousands of drawings and photographs relating to the design, construction, and operation of more than 200 stores stretching from New York to Hawaii. The collection strikingly conveys the changing role architecture has played in recent retail history.

• Northwestern Terra Cotta Collection (1877–1956). 50,000 working drawings, supplemented by glass and film negatives. This collection demonstrates the extensive and varied use of ornamental terra cotta throughout the U.S. in the first half of the twentieth century. One of the nation’s pioneering manufacturers was the Northwestern Terra Cotta Company (1877–1956), head-quartered in Chicago. To direct both production and installation, the studio’s draftsmen transformed architectural blueprints into comprehensive “shop drawings” that identified exactly where and how each puzzle-like piece would be secured to its supporting structure. Favored by such international architectural luminaries as Louis H. Sullivan, Daniel Burnham, and Albert Kahn, the company ultimately contributed to thousands of buildings across
the country in a wide array of styles. In 1982, the museum received an unprecedented gift of 50,000 drawings created by the firm from 1900–54. The collection remains one of the largest and most valuable of its kind.

- **Wurts Brothers Photography Collection (1894–1979).** 20,000 prints and negatives.
  Starting as general commercial photographers in the 1890s, the Wurts Brothers quickly began specializing in architectural photography. They captured a variety of subjects, centered mostly on the East Coast for nearly a century (1890s–1970). Though documentary in nature, the company’s images garnered widespread appeal and were commissioned for circulation in magazines, print advertisements, promotional brochures, and postcards. In many respects, these images helped shape popular perceptions about contemporary architecture. It includes test and process prints which illustrate the techniques the studio expertly employed until Richard Wurts’ retirement in 1979. This internationally recognized collection, comprising some 20,000 prints and negatives, is shared with the Museum of the City of New York.

  In 1948, the moment architectural modernism began appearing in the Washington, DC, region, Robert C. Lautman (born 1923) opened his studio. The young architectural photographer quickly gained the respect of the area’s up-and-coming modernist architects—including Charles M. Goodman, Arthur H. Keyes, and Hugh Newell Jacobsen, all of whom became lifelong clients. His expertly crafted images cover a wide range of commercial, residential, and institutional projects. Donated to the Museum in 2007, Lautman’s outstanding collection of more than 30,000 prints, transparencies, and negatives documents American architectural trends during the second half of the twentieth century and provides a remarkable record of the DC metropolitan area’s growth and development.

- **Architectural Toy Collection (1860s–1990s).** More than 2,200 toys.
  Unparalleled collection assembled over the past thirty years by Chicagolander George Wetzel. Highlights include building sets that trace the history of such childhood favorites as Lincoln Logs, Erector Sets, Tinker Toys, and Legos; rarer and less familiar toys from around the globe; and examples featuring specific buildings or building types, such as skyscrapers and suburban homes.
Acquired in 2006, the Architectural Toy Collection is one of the largest and most sophisticated of its kind held in public trust within the United States.

- **American Brick Collection (Late 1800s–early 1900s).** 1,800 bricks. Extensive collection amassed by Raymond Chase over twenty-four years. The collection now holds some 1,800 decorative, face, fire, paving, pressed, and common bricks from around the nation. And unlike the country’s anonymous army of bricklayers, many of these late-nineteenth and early-twentieth-century bricks are branded with the name or location of their originating brickyard, or a distinguishing mark.

- **Ernest L. Brothers Interior Design Collection (1925–1950).** Ca. 1,000 items, including watercolors, photographs, pencil drawings, account books, fabric samples, and hardware samples. Ernest L. Brothers (1891–1974) was a highly sought-after interior designer whose grandest projects were undertaken for New York and Newport elites in the second quarter of the 20th century—including visionary merchant and tastemaker Samuel H. Kress. Born in England to a family of antique dealers and decorators, Brothers embraced the business and arrived in New York via Paris in 1919 as branch manager for the French firm Carlhian & Co. He established his own business in 1927. Photographs, drawings, and luxuriant watercolors attest to Ernest L. Brothers’s artistry and his now underappreciated specialty of creating historically accurate wood-paneled rooms. Donated in 1986 by his widow and daughter, this collection provides valuable insight into the practice of interior design during the early part of the last century.

- **James Stewart Construction Collection (1904–1949).** 108 leather-bound photo albums. One of North America’s most accomplished and longest-standing contractors (1845–1953). Chronicles work undertaken by the firm between 1904 and 1949 for such powerhouse clients as the Pennsylvania Railroad, Standard Oil, U.S. Steel, General Electric, General Motors, Union Carbide, and Grumman. Each album contains between thirty and eighty prints and documents a project from excavation to completion. These albums not only feature the photography commissioned directly by the contractor, but they also include images taken by photographers who were hired by the primary client, the architect, or the engineer. In this regard, the albums are truly a comprehensive record of each structure.

- **Turner City Collection (1910–today).** Ca. 100 drawings (one per year).
Founded by Henry C. Turner (1871–1954) in 1902, Turner Construction Company built its reputation as a specialty contractor with expertise in reinforced concrete technologies. Today, the company is one of the largest and most diversified construction firms in the United States, typically completing over 1,000 structures a year. In 1910, Turner hired accomplished illustrator Richard W. Rummell to fashion a composite cityscape featuring all of the firm’s projects to date. Commissioned annually since then, each rendering is essentially an illustrated annual report of the major works completed by the firm during the previous year. Donated in 1994 and updated periodically, the Turner City Collection is a microcosm of urban planning and design history over the past century. Not only do the drawings trace emerging building types and reflect changing architectural styles; they also document shifting economic and social realities.

37. National Museum of American History Archives Center

(Museum located on Constitution Avenue between 12th and 14th Streets, N.W.)
MRC 601, Suite 1100
P.O. Box 37012
Smithsonian Institution
Washington, DC 20013-7012

Phone: (202) 633-3270
Fax: (202) 786-2453
E-mail: Archivescenter@si.edu
Website: http://americanhistory.si.edu/archives/b-1.htm
Hours: M, Tu, & Th 10 am–4 pm; W & F 10 am–2 pm by appt.

Contact persons:
Deborra A. Richardson: (202) 633-3728; richardsond@si.edu
David E. Haberstich, Curator of Photography, ref. coordinator: (202) 633-3721; haberstichd@si.edu

Research center: Archives Center

Finding aids: Many finding aids are available online. Print copies of the following finding aids are available free of charge: The Carlos de Wendler-Funaro Gypsy Research Collection (manuscripts and photographs); The Hazen Collection of Band Photographs and Ephemera (photographs, music, and instrument manufacturers’ catalogs related to the brass band movement, 19th–20th century), and the Donald Sultner-Welles Collection (primarily color photographs taken around the world—with a related videodisc).
Published information on archival holdings:

Overview:
Subject strengths include the history of radio, television, telegraphy, computing, and other aspects of the history of technology with a special interest in the history of invention; advertising, marketing, and entrepreneurship; commercial visual ephemera (postcards, greeting cards); American music (sheet music, jazz), and musical instruments. These and a wide range of other subjects are documented in business records, personal papers, and extensive holdings of motion picture film, video and sound recordings, historical photographs, and oral histories. 14,740 lin. ft. (as of Oct. 2007) from the late eighteenth to the twenty-first century, especially from the nineteenth and twentieth.

Noteworthy collections:
- Scurlock Studio Records (1904–1994). Ca. 200 cu. ft.: 250,000 photographs plus business records and related materials. Includes portraits of famous African-American luminaries such as Booker T. Washington, W. E. B. DuBois, and many other artists, intellectuals, educators, entertainers, etc., as well as documentation of Washington, DC, including both the African-American community and national political life, and important photographs of Howard University; also commercial photography, including color materials.
- Warshaw Collection of Business Americana (1724–1977). Ca. 2000 cu. ft. 50,000 photographs plus business records and related materials. Vast numbers of advertising cards, catalogs, posters, pamphlets, labels, lithographs, business documents, business letterheads, and advertising artifacts such as packages and outdoor signs. Although most material is from the late nineteenth and early twentieth centuries, there are a few late-eighteenth-century items and substantial numbers from the 1930s–1950s. The collection offers glimpses into the advertising and business activities of thousands of enterprises over many decades. The collection is divided into 538 subject and geographical categories.
Orchestrations (scores and parts), music manuscripts, lead sheets, transcriptions, and sheet music make up some of the Duke Ellington Collection. Also includes concert posters, concert programs; television, radio, motion picture and musical theater scripts; business records, correspondence, awards, as well as audiotapes, audiodiscs, photographs, tour itineraries, newspaper clippings, magazines, caricatures, paintings, and scrapbooks, all from the heyday of Duke Ellington (1920s–1975).

Jerome and Dorothy Lemelson Center

for the Study of Invention and Innovation
Room 334, MRC 604
14th Street and Constitution Avenue NW
Smithsonian Institution
P.O. Box 37012
Washington, DC 20013–7012

Phone: (202) 633-3450
Fax: (202) 357-4517
E-mail: LemCen@si.edu
Website: http://invention.smithsonian.org/home/

Finding aids: http://invention.smithsonian.org/resources/archives_findingaids.aspx

Noteworthy collections:

- The NMAH Library American Trade Literature Collection (bulk 1880–1945). 300,000 historical trade catalogs, representing 30,000 companies.
  Predominantly American-manufactured products for industry, agriculture, business, and decorative arts, collection includes product catalogs, technical manuals, advertising brochures, price lists, and company histories. Researchers use the collection to understand America’s technological and business heritage, learn about product manufacturers, the status of various manufactured items, their intended uses, and to establish manufacture dates.

- World’s Fairs Collection (1850s–WWI).
  Collection of published international exposition and world’s fair materials is strongest from the early fairs (mid–19th century) until the First World War. The collection is microfilmed, and researchers can consult items onsite.
The company started in 1907 as a manufacturer of kerosene lamps. In 1912, company founder Victor S. Johnson invented and patented an improved gas mantle for the lamps. The lamps caught on and were very successful. Experience making insulated cooking dishes for the U.S. Army in World War I led Johnson to the development of the first thermos bottle in 1919. In 1950 the company produced its first illustrated school lunchboxes. They were very popular and Aladdin continually expanded its product line. Over time it made improvements with new materials, in addition to changing the subjects of its lunchboxes according to popular taste. The company went out of business in 2002.

• The Anglo-American Telegraph Company Records. 14 cu. ft.
The company was organized in 1865 as a joint British-American venture to lay an Atlantic telegraph cable. After three previous failed attempts by other telegraph companies, Anglo-American Telegraph Company successfully laid and operated the first transatlantic cable in 1866. The company operated cables until 1912, when they were leased to Western Union. The collection contains records relating to the organization of the company; corporate records, including two volumes of the company’s acts, charters, contracts and agreements, 1862–1883; minutes of board meetings relating to various topics, including agreements between the company and other telegraph companies such as Western Union Telegraph concerning sales of property, details of transactions or purchases undertaken by the company; and financial records consisting of nine volumes of journals showing monthly records of receipts, 1866–1912, nineteen volumes of ledgers of detailed financial information, 1866–1912; and nine volumes of cash books of the financial transactions of the company, 1904–early 1941.

Semi Joseph Begun was a pioneer in magnetic recording. The papers document Begun’s professional career in the field of magnetic recording.

Binney & Smith is the manufacturer of Crayola wax crayons, chalk, ink, paint, pigments, and Silly Putty. The company traces its beginning to 1864, when Joseph W. Binney (1836–1898) began a small chemical works in Peekskill, NY, called the Peekskill Chemical Co. When Joseph W. Binney retired, his nephew, C. Harold Smith (1860–1931) and his son, Edwin Binney (1866–1934),
formed a partnership in 1885, naming the company Binney & Smith. Their early products included red oxide pigment used in barn paint and carbon for black tires. In 1900, the company began producing slate school pencils in its Easton, PA, mill. Binney & Smith introduced the first white dustless blackboard chalk, and in 1903, the company produced the first box of eight crayons, which sold for a nickel. The word “Crayola” coined by Edwin Binney’s wife, Alice, comes from “craie,” the French word for chalk, and “ola,” from oleaginous, meaning oily or pertaining to oil. Binney & Smith acquired Silly Putty in 1977 and in 1984, the company became a subsidiary of Hallmark Cards, Inc. Products are still manufactured in Easton, PA (world headquarters), as well as England, Mexico, and Indonesia and are available in twelve languages. The collection documents twentieth century advertising, commercial packaging, commercial imagery, and retail merchandising. The collection contains newsletters, annual reports, research and development records, color charts, advertising materials, and product information, including catalogs and price lists.

- Brannock Device Company Records (1925–1998). 12 cu. ft. Charles F. Brannock invented the Brannock Foot-Measuring Device in 1925. It soon became the shoe industry standard. Brannock was working as a salesman in the Park-Brannock shoe store, co-owned by his father Otis C. Brannock and Ernest N. Park, in Syracuse, New York when he saw the need for an improved foot-measuring device. The Brannock Device soon gained favor over size-sticks because it measured foot length and width at the same time. Additionally, it measured heel-to-ball length, a feature which aided in fitting heeled shoes. The collection contains correspondence, design drawings, and U.S. and foreign patents and trademarks, advertisements, product information, sales records, photographs, and a film strip documenting the invention, promotion, and sale of the Brannock foot-measuring device, as well as the concurrent development of the Park-Brannock Shoe Store.

- George H. Clark “Radioana” Collection (1880–1950). 220 cu. ft. George Howard Clark began collecting material pertaining to radio in 1902. In July 1919, Clark joined the engineering staff of the Marconi Telegraph Company of America, which became part of the Radio Corporation of America (RCA) later the same year. He remained at RCA until he retired in 1946. Clark’s “radioana” collection records over half a century of the history of radio. It is particularly rich in biographical information on the men who developed the technical aspects of radio and the industry;
information on the inception, growth, and activities of radio companies, most notably the National Electric Signaling Company and RCA; and in photographs of all aspects of radioana. There is also information on broadcasting and on the early history of television. The collection contains correspondence, photographs, articles, clippings, drawings, blueprints, patents and patent specifications, sales literature, and technical literature.

- Computer Oral History Collection (1969–1973, 1977). 43 cu. ft. Cooperative project of the American Federation of Information Processing Societies and the Smithsonian Institution aiming to collect, document, house, and make available for research source material surrounding the development of the computer. Started in 1967, the project collected taped oral interviews with scientists, mathematicians, engineers, physicists, and businessmen who were significant in the development of the computer, along with supplemental written documentation.

- Eisler Engineering Company Records (1885–1988; bulk, 1920–1950s). 30 cu. ft. Records document Charles Eisler, a Hungarian immigrant who was a skilled mechanic and engineer and his company, Eisler Engineering Company of Newark, New Jersey, which manufactured equipment for producing electric lamps, television and radio tubes, welding equipment, and laboratory equipment.


- William J. Hammer Collection (ca. 1874–1935, 1955–1957). 23 cu. ft. William Joseph Hammer was a consulting electrical engineer who, in December 1879, went to work as a laboratory assistant to Thomas Edison at Menlo Park, New Jersey. Hammer assisted in experiments on the telephone, phonograph, electric railway, ore separator, electric lighting, and other developing inventions.
However, he worked primarily on the incandescent electric lamp and was put in charge of tests and records on that device. In 1880, he was appointed Chief Engineer of the Edison Lamp Works. In 1884, Hammer took charge of some of Edison’s exhibits, including Edison’s personal exhibit, at the International Electrical Exhibition held under the authority of the Franklin Institute in Philadelphia, marking the beginnings of his Historical Collection of Incandescent Electrical Lamps. Between 1922 and 1928, Hammer intensified his efforts in collecting and organizing autographed portraits of eminent scientific men, a project he had been working on for over forty-five years.

- **Nordic Ware Records (1940–2006).** 28 cu. ft.
  Records of a family-owned manufacturing firm, best known for kitchenware products including the Bundt Pan and Micro-Go-Round. The collection richly documents the entrepreneurial spirit of the Minnesota firm and its history of product innovation through technical files, marketing materials, and administrative and financial records.

**39. National Public Radio**

635 Massachusetts Ave., NW
Washington, DC 20001

**Phone:** (202) 513-2355
**E-mail:** lsotobarra@npr.org
**Website:** npr.org
**Hours:** Not open to the public.

**Contact person:**
Laura Soto-Barra, Senior Librarian: (202) 513-2355; lsotobarra@npr.org

**Overview:** NPR’s own content is archived from 1971 to present.

**40. World Bank Group Archives**

1818 H Street NW
MC C3-120, MSN: MC C3-302
Washington, DC 20433

**Phone:** (202) 473-2842
**Fax:** (202) 522-2761
**E-mail:** archives@worldbank.org
**Website:** http://go.worldbank.org/GGMLF575So
Archives Research Registration Form (req’d): http://go.worldbank.org/IM4SVo7ZAo

Hours: M-F 9 am–5 pm; Archives Reading Room, 10 am–4:30 pm

Contact:
World Bank Group Archives Reference and Research Services Desk: (202) 473-2842: archives@worldbank.org

Publications: see website

Finding aids: ISAD(G) Fonds Level Descriptions: http://go.worldbank.org/16GEPD9ND0;